



Temporary Banner
Permit Fee:
\$25.00 per Banner

Temporary Banner Permit Application

Please submit your completed application with your permit fee to the **SAMLARC Beach Club**.
Beach Club Office Hours are: **Monday – Sunday 9:00 am – 5:00 pm**

Location of Banner:

Santa Margarita and / Melinda ☐ / Alicia ☐ / Las Flores ☐ / Antonio ☐
Antonio at Banderas ☐ ☐

Non Sub Association Entry Address: _____

Start Date: _____ End Date: _____

Applicant / Organization Name: _____

Name: _____ Title: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Fax Number: _____

ATTACH DIAGRAM OF PROPOSED TEMPORARY BANNER

Indicate the length, width, and copy of proposed banner. Maximum
size is **4ft x 6ft**

I have read and agree to the attached **Temporary Banner Policy** and I release from liability and hold harmless SAMLARC as a result of installation and removal of banners on SAMLARC property. I waive my claim that I may otherwise have or acquire against SAMLARC its officers, directors, agents, or employees for any injury that may occur to me as a result of any use of SAMLARC property.

Signature: _____ Date: _____

Print Name: _____

OFFICIAL USE ONLY

Permit Application:	Approved	w/ Conditions	Denied
Date: _____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



Temporary Banner Policy

Approved 5-23-17

1. Banners for legally recognized non-profit community organizations located in the city of Rancho Santa Margarita shall be permitted only on/within areas designated by the SAMLARC Board of Directors. The Community Property areas designated are set forth below.
2. Banners must be approved by the city of Rancho Santa Margarita prior to submitting an application.
3. No banner may exceed 4x6 feet (24 square feet in total).
4. Commercial advertising for goods and services is not permitted.
5. Banners shall pertain to an upcoming community event only that is open to the general public and is not political or religious in nature.
6. No banners allowed for garage sales.
7. A maximum of three (3) banner permits may be issued per applicant in one calendar year.
8. All three (3) banners will be permitted to be on display for a total maximum period of ten (10) days or if only one (1) banner is required in one calendar year, it can be permitted to be on display for a total maximum period of thirty (30) days.
9. Banners must be removed immediately following the event.
10. Banners must be freestanding mounted on hardware and may not exceed five (5) feet in height.
11. Each Banner Permit Application is limited to one banner. Use multiple applications for multiple banners.
12. SAMLARC will not be liable for damaged, lost or stolen banners due to weather, irrigation damage, vandalism, etc.
13. SAMLARC shall be responsible for the installation and removal of banner.
14. SAMLARC will approve all language on all banners and reserves the right to deny a banner request or remove banner that does not comply with the policies.
15. Banners will be approved for only one time events and excludes ongoing programs.
16. Each designated location shall not exceed a total of one (1) posted banner at any time.
17. All Banner requests will be considered on a first come, first served basis and applications will be accepted up to three (3) months in advance.

18. SAMLARC sponsored programs shall have first priority.

SAMLARC Maintained Property Designated Temporary Banner Locations in turf area only:

- Santa Margarita Parkway at Melinda – two (2) corners
- Santa Margarita Parkway at Las Flores – two (2) corners
- Antonio and Banderas – two (2) corners northeast and west corners;
- Santa Margarita Parkway at Alicia Parkway – southeast corner
- Santa Margarita Parkway and Antonio – northeast corner
- current location on the southwest corner to the southeast corner of Santa Margarita Parkway at Alicia as well as not allow banners for garage sale