

## **PARK AND TRAIL RULES**

### **I. RECREATIONAL AND DESIGNATED FACILITIES**

#### **A. GENERAL**

Use of the Recreational and Designated Facilities is limited to Registered Residents and their guests, with the following restrictions:

1. Residents may use the Recreational and Designated Facilities without charge during normal operational hours, except when Designated Facilities are being reserved by a Use Permit or are posted CLOSED. Use by a permit has priority over use without a permit.
2. Hours of operation and Guidelines affecting specific facilities will be posted at that facility, and they form an integral part of these Guidelines.
3. Use priorities for reserved use through a permit are based on a priority system. Use authorized through a permit shall have priority over non-permitted use.
4. Pursuant to California State Law, children under the age of fourteen (14) years must be accompanied, while in the Designated Facilities, by a responsible person, who shall not be younger than eighteen (18) years.
5. Each Resident is responsible at all times for his or her own conduct, as well as the conduct of all members of their family; their guests; their invitees; and or their agents within the Community Property. Use privileges will be suspended if any person is found to be in violation of these Guidelines.
6. Use of the Recreational and Designated Facilities is subject to the following Rules of Conduct:
  - a. No Smoking is permitted.
  - b. Profane or obscene language is not permitted.
  - c. No fighting is permitted.
  - d. No Littering is permitted. Trash containers must be used at all times.
  - e. Gambling and other illegal activities are prohibited.
7. Individual, or groups, engaged in hazardous/destructive or potentially hazardous/destructive activities, and individuals who, in the opinion of staff or the Board, are incapable of reasonable control of their actions (due to alcoholic beverages, etc.) will be requested to leave any Recreational or Designated Facility immediately.
8. With the exception of the Lagoon and Beach Club subject to the requirements herein, alcoholic beverages are prohibited on the Recreational and Designated Facilities.

9. The Recreational and Designated Facilities may not be used for commercial purposes, except as otherwise designated by the CC&R's. Products, other than those provided by SAMLARC vendors, may not be sold at any Recreational or Designated Facility for the profit of any individual or commercial enterprise. This does not apply to Board approved non-profit organizations that request fund-raising activities for support of activities approved by a Use Permit.
10. Health regulations will be strictly enforced at all times.
11. Glass of any type is prohibited at all Recreational and Designated Facilities, unless otherwise posted. This includes, but is not limited to: drinking glasses, bowls, beer/soda bottles, pitchers, etc.
12. Residents are responsible for closing Designated Facility gates when entering or leaving any Designated Facility.
13. Portable barbecues and or propane tanks are not permitted at any Recreational or Designated Facility unless specifically approved by a Use Permit.
14. Except for Service Animals, no animals are allowed in Designated Facilities, unless in conjunction with an approved activity where Pets are permitted.
15. Bicycles, skates, and skateboards are not permitted in any Designated Facilities, or on the basketball courts. Bicycles must be parked at the bike racks provided.
16. All accidents and/or injuries occurring at Recreational or Designated Facilities or on Community Property, must be reported within twenty-four (24) hours to SAMLARC. SAMLARC will not be held responsible for any accident or injury occurring at any Recreational or Designated Facility, or on Community Property, by Residents, Members of their family, guests, invitees, and/or agents.
17. Any damage and/or vandalism occurring at the Recreational or Designated Facility, or on Community Property, should be reported immediately to SAMLARC. Any Resident witnessing damage or vandalism should attempt to inform SAMLARC Management immediately, and if safely possible, should obtain the violating Resident's name, license plate number, or Gate Access ID Card number. SAMLARC will not be held responsible for any damage and/or vandalism occurring at any Recreational or Designated Facility, or on Community Property, by Residents, Members of their family, guests, invitees, and/or agents.
18. Use of Recreational Facilities and Designated Facilities is at the Resident's own risk.
19. Posting of any signs and/or flyers will be not permitted on SAMLARC Community Property including, but not limited to landscaping, median islands, poles, and buildings, unless approved by SAMLARC.

20. Play equipment (e.g., bouncers) and/or animals (e.g., pony rides) are not permitted on SAMLARC Community Property, unless specifically approved by a Use Permit.
21. Violations of any of the rules or failure to follow the instructions of the program staff at any time, repeat violations of a rule or multiple violations of any rules are grounds for removal from any program and loss of use of the Recreational and Designated Facility.
22. All use shall be subject to applicable Detailed Park Use Guidelines.
23. No person shall bring into or discharge firearms, firecrackers, rockets, torpedoes, or other types of explosives: bring into or discharge any gun, pistol, slingshot or similar devices, or carry or use any bows and arrows, or carry or use any other object capable of propelling a projectile; or carry or use any object calculated or likely to make a noise sufficient to disturb the peace and quiet enjoyment of the Recreational Facility.
24. Recreational Facilities cannot be used for personal financial gain or commercial activity. If signs or flyers are posted advertising an event, they will be removed, and the Registered Resident may be fined, and the event canceled.
25. Events that require the use of amplified sound require an Amplified Sound Permit from SAMLARC
26. Flowers, balloons, streamers are allowed, but only string or ribbon may be used to hang or attach decorations. Staples, tacks, and/or tape are not permitted. All decorations must be removed after the event.

## **B. FISHING**

In addition to the following specific Guidelines, please refer to the General Guidelines, Section V-A.

1. The Lake is owned and stocked by SAMLARC.
2. Fishing is restricted to Registered Residents and their guests.
3. Fishing is permitted from a Boat, and from the areas surrounding the Lake, except the fenced area of the Beach Club facility and the concrete area at the east end of the Lake.
4. Fishing is permitted with no more than one (1) pole per person, with no more than two (2) hooks per line.
5. The line shall be attended at all times.
6. The use of gigs, spears, explosives, firearms, air rifles, nets, traps, or bow and arrows is prohibited. Netting or trapping minnows, or mosquito fish, is prohibited.
7. The reel limit per person, per day, is any combination of fish equaling four (4). A penalty per fish over the limit will be assessed.
  - a. Minimum size requirement is twelve (12) inches.

- b. Fish under the minimum size requirements must be returned to the Lake immediately. The releasing of any fish is permitted, providing the fish is in healthy condition. Do not try to remove the hook if the fish has swallowed it. If hooked other than in the lip, cut the line, and the fish will absorb the hook.
8. In order to protect the natural ecological balance of the Lake, the only types of bait permitted are: red worms, night-crawlers, meal worms, terrestrial insects (grasshoppers, crickets, etc.), salmon eggs (fish roe), marshmallows, and catfish stink bait.
9. SAMLARC is the only entity allowed to introduce any fish, or wildlife of any kind, into the Lake. Violators will be fined.
10. Cleaning of fish, or disposing of fish at the Lake edge, is prohibited, and will result in a fine.
11. Trash, rubbish, or other debris must be placed in trash containers around the Lake, and not left on the Lake edge. Violators will be subject to a fine.

#### **C. LAKE and LAKESHORE**

The Lake and Lakeshore are considered a Recreational Facility. In addition to the following specific Guidelines, please refer to the General Guidelines, Section V-A.

The Lake is a man-made body of water and must be carefully maintained to keep it in an ecologically healthy and attractive condition. The Lake is maintained by technicians experienced in the use of chemicals, which are used to inhibit the accumulation of weeds, algae, animal wastes, and insect pests. At the time these chemicals are used, or if unforeseen problems arise, it may be necessary to restrict or prohibit the use of the Lake.

1. Throwing trash, rubbish, debris, cigarette butts or any foreign objects into the Lake is prohibited. All refuse must be disposed of in trash containers.
2. The introduction of any fish, reptile, animal, or other wildlife into the Lake is prohibited. Violators will be fined.
3. Domestic pets around the Lakeshore must be on a leash. Each Resident is responsible for removing his/her dog's, cat's or other animal's defecation from the Lakeshore.
4. Dogs, cats, or other animals shall not be carried or transported on the Lake; nor shall they be permitted in any manner to enter the Lake.
5. Feeding of ducks, mallards, and other birds is prohibited, and subject to a fine.
6. Wading, swimming, scuba or skin diving is not permitted in the Lake, other than for rescue or maintenance purposes.

#### **D. TENNIS COURTS**

The Tennis Courts are Designated Facilities. In addition to the following specific Guidelines, please refer to the General Guidelines, Section V-A.

1. Use of the Tennis Courts is limited to Registered Residents and their guests during the specific hours posted at each facility.
2. Tennis shoes (rubber soled shoes) are the only type of footwear permitted on the courts.
3. All players waiting to play (and spectators) must remain off the court area. Parents bringing non-playing children must keep them supervised at all times.
4. All players must sign up on the chalkboard on the day of play (if posted at the facility) before playing, and must have their Gate Access ID Card with them when signing up for courts.
5. Tennis Courts may be used for 1 1/2 hours of playing time. If, at the end of the play period there is no one waiting for the court, players may continue to play until another party arrives. Individual players may not hold a court while others are waiting to play.
6. Courts are available on a first come, first served basis, unless posted "reserved" for an APPROVED or Structured Activity. APPROVED or Structured Activities will take precedence over individual use.
7. The use of privately owned ball machines is permitted with the approval of SAMLARC.
8. Rallying against the windscreens is not permitted.
9. Food and beverages, other than water, are not permitted on the tennis courts.

#### **E. PARKS AND TRAILS**

The Parks and Trails are considered a Recreational Facility. In addition to the specific Guidelines that follow, refer to General Guidelines, Section V-A.

1. The Parks and Trails consist of active and passive areas.
2. The active areas consist of the covered picnic areas and the adjacent barbecues, and sport fields, and the basketball and volleyball courts.
3. The passive areas include the tot lots, play equipment, uncovered picnic tables with barbecues; open grass areas, walkways and benches.
4. All active areas may be reserved for use by obtaining a Park Use Permit. If not reserved, the active areas are available on a first come first served basis. The passive areas cannot be reserved and are available on a first come first served basis only. Those with a Park Use Permit have use priority over those without a permit.
5. All league or structured activities must first obtain organization approval from SAMLARC before obtaining a Park Use Permit.

6. The following Guidelines apply to the use of all Park and Trail areas.
- a. All Parks and Trails are open from 6AM to 10PM. Use from 10PM to 6AM is prohibited unless specifically authorized by SAMLARC.
    - 1) The Lakeshore shall be open until 11:00 PM.
    - 2) All lighted Sports Fields shall be open until 10:00 PM.
  - b. No person shall drive or otherwise operate a Vehicle in a Park or Trail area on surfaces other than those maintained and open to authorized users for the purposes of vehicular travel. The only exceptions are: Vehicles in service of SAMLARC; law enforcement Vehicles; emergency Vehicles; or, those specifically authorized by Park Use Permit.
  - c. No person or group shall install, use, and operate within any Park Non-Sports Area or Park Sports Field a loudspeaker or any sound amplifying equipment unless specifically authorized by an Amplified Sound Permit. Exceptions include: Use by law enforcement personnel; or, use by SAMLARC Staff.
  - d. Authorized non-profit organizations may obtain use of approved vendors for permit-authorized fund-raising efforts. All commercial vendors must first be requested by the fund raiser, then that vendor must obtain approval from SAMLARC.
  - e. No person, group or organization shall make any modifications or additions to, any area in the Park Non-Sports Areas or Park Sports Fields unless specifically authorized in writing by SAMLARC.
  - f. The practicing or playing of golf on any Park Non-Sports Area or Park Sports Field is prohibited.
  - g. Inclement weather is defined as weather which, in the sole judgment of SAMLARC, would leave a Park in a condition that would present a risk of damage to the Park Sports Field or injury to the user. SAMLARC has the authority to close all or any portion of a Park Sports Field to a user based on inclement weather.

Note: Some Parks and Trails border natural wildlife habitats that may contain mountain lions, coyotes, rattlesnakes, ticks and other wildlife. This wildlife may be present at Parks and Trails at any time. Use caution at all times and carefully monitor children and pets

#### **F. PARK USE PERMIT**

The Park Use Permit reservation system is available to all SAMLARC Residents. In addition to the specific Guidelines that follow, refer to General Guidelines, Section V-A.

Applications for reservations may be made by a Resident, at the Beach Club, the SAMLARC Business office or online at [www.samlarc.org](http://www.samlarc.org). The Resident making the reservation must be present during the entire period for which the facility was reserved.

1. Permits must be obtained whenever use involves one or more of the following conditions:
  - a. Groups that involve more than 30 persons.
  - b. Use for a Special Park Activity.
  - c. Activities that are structured, organized and reoccurring.
  - d. Use initiated by a non-resident person or organization.
2. A separate permit, in addition to the Park Use Permit, is required for any snack bar use, amplified sound use, tournaments or clinics, and "Jump Houses".
3. A park Use Permit will be issued in accordance with the following User Group Priority Rankings:

### **USE**

<b>PRIORITY</b>	<b>USER GROUP</b>
I	SAMLARC Events
II	SAMLARC Approved, Resident based, non-profit, organized recreation-level youth sports
III	SAMLARC Approved, Resident based, non-profit, organized recreation-level adult sports
IV	SAMLARC Resident based: (a) private parties; and, (b) neighborhood oriented activities, closed to the public.
V	Non Profit service area organization
VI	Non Profit out of area service organization
VII	Commercial or Corporate

The SAMLARC Board of Directors reserves the right to facilitate necessary governmental events as appropriate.

SAMLARC Residents must be current on all assessments, as well as fines, fees and charges to be eligible for a Park Use Permit.

4. Resident-based Groups II, III and IV, are defined as groups with 50% or more SAMLARC Residents, and the Park Use Permit requestor is a SAMLARC Resident. The Park Use Permit will be granted to that organization in a specific activity having the higher percentage of SAMLARC Members.
5. Park Use Fees. There is no charge to SAMLARC Registered Residents for obtaining a Park Use Permit for any park area. However, there shall be Use Fees and/or Deposits charged for use of the Park Sports Fields or any Park Facilities in accordance with the current fee structure. Fees for governmental events will be determined based on scope and need.

6. Any park user wanting a Park Use Permit will be required to provide proof of liability insurance coverage in an amount and upon such terms as approved by SAMLARC. The only exceptions are for a picnic permit, and for permits for Resident pick-up games/activities, which are for one-time Park Sports Field use.
7. The following limitations apply when requesting reservations:
  - a. No reservation shall be obtained for:
    - 1) A legal holiday.
    - 2) Weekday use between dusk and 6AM the following day or from 10PM to 6AM the following day at lighted fields.
    - 3) Saturday use between dusk and 8AM the following day, or between 10PM and 8AM the following day for lighted fields.
    - 4) Sunday use between 5PM and 6AM the following day.
  - b. Priority IV-VII user requests must be for one date, time, and place only, no multiple dates.
  - c. Priority IV - VII user requests must be scheduled for one (1) hour minimum, six (6) hours maximum.
  - d. Priority IV - VII requests will be considered on a first-come, first-serve basis. Any Priority IV - VII weekday reservation request is considered a special request.
  - e. The maximum people allowed for group IV permits are: 30-90 for picnic areas depending on seating capacity, and 30 for pick-up Sports Field use.
  - f. The covered picnic area will be reserved for picnic only.
  - g. Only one permit at a time will be issued per covered picnic area.
  - h. "Jump House", Snack Bars use, or other special considerations will require a separate permit in addition to the Park Use Permit.
8. Use Scheduling Guidelines - Priority II & III - Sports Fields.
  - a. Allocations. A rational, organized and fair yearly layout of Sports Field use by user category, organizations, and seasons should be used over a first-call, first-scheduled system.
  - b. Sports of Choice. The sports that are chosen for allocation should be those that by their popularity numbers will serve the most SAMLARC Members with the most efficient use of Sports Fields.
  - c. Season Blocks of Time. Specific attention should be made to traditional organized sports seasons. These seasons, or blocks, should be allocations to SAMLARC approved organizations and should be held open until the exact use schedules are delineated by permit. Any remaining time slots and/or Sports Fields from the "blocked" time can

be made available to other demands. These blocks must take into consideration maintenance "blocks" of time.

- d. Priority. The priority of approved organizations with the blocks of times should be based on the Use Priorities set forth herein. Other priority Guidelines are as follows:
  - 1) Season priority should go to the "Primary" season sport (e.g. baseball and softball in the spring, soccer and football in the fall). Off-season sports should have secondary priority as field availability allows.
  - 2) Only elite teams formed from the Membership of SAMLARC Approved programs are allowed to use SAMLARC facilities.
  - 3) Allocations shall not be made to individual teams, but rather to organizations with teams. Team schedules are then done by the organizations, not by SAMLARC.
- e. Tournaments and Clinics. The existing approved permitted league organizations should have priority when requesting permits for fundraising tournaments and/or clinics.
- f. Park Maintenance. Park Sports Field maintenance requirements should be coordinated with SAMLARC contractors and allocations or blocks set aside for this purpose. Field down time should be pre-planned and scheduled on a yearly basis to optimize both the user needs and Sports Field maintenance needs. Authorized Maintenance Personnel (AMP) may be used for this purpose.
- g. Types of Organizations to Approve. Criteria for approval should be based on, but not limited to, non-profit status; insurance coverage; national or regional recognition; recreational instructional league; longevity of locally managed franchise; experience of current administrators; volunteer runs status; franchise area; and percentage of SAMLARC Members.
- h. Adult Time. Sufficient time should be allocated specifically for adult sports, providing there are appropriate facilities and demand.
- i. Pick-up, One-time Use. One-time, single use requests should be permitted on a first-come, first-served basis as the regular schedule allows. One-time use is not allowed for league teams.
- j. Blanket Scheduling. The allocated blocked time should be the scheduled time, dates, and hours authorized on the Park Use Permit. The permit schedule should be determined by the actual schedules for practices, games, playoffs, and other season events within the blocked time. Any allocation left over should be made available to other needs.
- k. Scheduling Coordination. Scheduling for picnics, priority IV, V, VI, VII, and Sports Field areas on a specific park should be coordinated in such a manner so as to prevent interaction conflict between users.

9. All organization approvals and Park Use Permits are obtained by contacting the SAMLARC Park Use and Sports Field Management department.

#### **G. SAMLARC ARENA**

The SAMLARC Arena is a Designated Facility. In addition to the following specific Guidelines, please refer to the General Guidelines, Section V-A.

1. The primary use of the SAMLARC Arena will be arena (indoor) soccer.
2. The SAMLARC Arena is a "closed" facility and shall be open only when:  
(a) scheduled and supervised by an approved organization that has been issued a Park Use Permit; or, (b) for special events. .
3. The SAMLARC Arena is available for use by Registered Residents and their guests only, and by approved league organization Members.
4. Anyone using the SAMLARC Arena when it is "closed", will be subject to trespassing violations.
5. All persons under the age of eighteen (18) years shall be required to have a completed liability waiver form and emergency card on file prior to the use of the SAMLARC Arena. The liability waiver form and emergency card must be completed by the child's responsible parent or guardian.
6. All persons under the age of eighteen (18) must be supervised by a responsible person twenty-one (21) years or older while in the SAMLARC Arena. The above criteria are subject to liability waiver and emergency card approval.
7. All Residents who want to use the Designated Facility for league play must register with the contracted program vendor.
8. No person, group or organization shall make any modifications to or addition to, anything in the SAMLARC Arena, unless specifically authorized in writing by SAMLARC.
9. Sportsmanlike conduct, fair play, and a cooperative attitude govern behavior at all times. Failure to observe this code could result in termination of Permit.
10. Food and beverages are not permitted inside the SAMLARC Arena.
11. Skate Boards are not allowed in the SAMLARC Arena.
12. The following equipment is required for all participants, regardless of age, during use of the SAMLARC Arena:
  - a. Shin guards.
  - b. Proper flat soled and rubber based athletic shoes.
13. Any size soccer ball, indoor or outdoor will be allowed.
14. Additional equipment requirements for arena soccer leagues and/or other programming options will be determined by the permitted program organization.

15. Equipment regulations will be strictly enforced upon entrance to the SAMLARC Arena. Failure to properly adhere to the specified equipment regulations will prohibit use of the SAMLARC Arena.
16. All authorized organizations must be made up of at least at least fifty one percent (51%) SAMLARC Residents. Rosters must be submitted with each seasons permit release for verification. Organizations falling below the minimum residency requirement may be subject to Use Permit cancellation.
17. Equipment regulations will be enforced by the permitted program vendor upon entrance to the SAMLARC Arena.
18. SAMLARC and the contracted program vendor reserve the right to remove persons from the SAMLARC Arena for violations of any of the above rules.
19. SAMLARC or the permitted program vendor reserves the right to close the arena due to rain or inclement weather, or due to unsafe or hazardous conditions.
20. All injuries or accidents must be reported to the on-site permitted program vendor and SAMLARC.

#### **H. AMPHITHEATERS AT CENTRAL, TRABUCO MESA AND LAKESHORE PARKS**

Amphitheaters are considered Recreational Facilities. In addition to the following specific Guidelines, please refer to the General Guidelines, Section V-A.

1. The reservation of the amphitheater is restricted to Registered Residents for personal use only.
2. Reservation of the amphitheater does not include the exclusive use of other Recreational or Designated Facilities. Although the amphitheater may be used by those reserving it, and their guests, other Residents and their guests may not be excluded from the use of the surrounding areas.
3. The amphitheater may be reserved no more than one-hundred-and-eighty (180) days in advance, and cannot be reserved for two consecutive weeks.
4. A security deposit will be required to be provided to SAMLARC no later than 14 days prior to the scheduled time of use. If there is no damage to the property, the deposit will be returned.
5. All events must begin no earlier than 8:00 a.m. and must end no later than dusk. The amphitheater may not be reserved after dusk.
6. The following applies to Priority User Groups:
  - a. Requires a Reservation Use Permit indicating the number of guests.
  - b. 3 hours use minimum.
  - c. Preparation of food in the amphitheater area is not allowed.

- d. Banquet tables or chairs may be set-up on the grass of the amphitheater with prior approval.

## **I. CENTRAL PARK GRAND TERRACE**

The Central Park Grand Terrace is the park area bounded by the Civic Center, two adjacent parking lots and palm trees and is considered a Recreational Facility. In addition to the specific Guidelines that follow, refer to the SAMLARC Policy and Guidelines, Section V-A.

1. Use Fees: Use of the Grand Terrace requires a reservation and will be subject to a fee. A security deposit will be required to be provided to SAMLARC no later than 14 days prior to the scheduled time of use.
2. All organized, structured use must be reserved by permit. Permit-reserved use has priority over non-permitted use.
  - a. No sports activities are allowed on the Terrace.
  - b. No alcohol allowed.
3. Private Resident Groups:
  - a. Private Resident Groups require a Reservation Use Permit.
  - b. 150 people maximum allowed.
  - c. 4 hours use minimum.
  - d. Approval is required for concerts or amplified sound.
  - e. Non-amplified musical accompaniment such as a guitar, flute or harp soloist is allowed.
  - f. Grand Terrace reservation does not include exclusive use of adjacent recreational or designated areas. Residents and their guests not part of the reserving group may not be excluded from the use of adjacent recreational or designated areas.
  - g. Private Resident groups may not reserve the Grand Terrace more than 180 days ahead of time, nor for two consecutive weeks.
  - h. Preparation of food in the Grand Terrace area is not allowed.
  - i. Banquet tables or chairs may be used. However, type and setup must be approved by staff for non-degradation of turf. User is responsible for obtaining these items.
  - j. No cars or trucks are allowed on the Grand Terrace. All tables, chairs, etc., must be carried on by the vendor.
  - k. No modifications can be made to the Grand Terrace without specific approval.
  - l. If any other sizeable items, not normally on the Grand Terrace, are required for the event (e.g. booths, platforms, jumpers), they must be

separately approved and the transportation and placement coordinated through SAMLARC staff.

- m. Use of placards, posters, or other temporary display or signage type items must specifically be authorized by SAMLARC.
  - n. The Grand Terrace and adjacent areas must be picked up at the end of the use.
  - o. All trash must be removed picked up and deposited in the trash receptacles located throughout the Grand Terrace.
  - p. If receptacles are full, trash is to be put in tightly secured trash bags to be supplied by the permittee and placed next to any trash receptacle for pickup.
  - q. All items must be removed from the Grand Terrace no later than 1 hour after completion of the permitted use.
4. Use Hours and Days.
- The following applies only to private groups:
- a. Monday through Friday 8AM - dusk
  - b. Saturday - 8AM-dusk
  - c. Sunday - 10AM – dusk
5. Use Fees. Use by private use groups requires a reservation and will be subject to a fee. A security deposit will be required to be provided to SAMLARC no later than 14 days prior to the scheduled time of use.

#### **J. TEMPORARY BANNER POLICY**

The following banner rules and regulations apply to SAMLARC Community Property:

Temporary Banner Fee: In accordance with current Fee Schedule

- 1. Banners for legally recognized Non-Profit Community Organizations located in the City of Rancho Santa Margarita shall be permitted only on/within areas designated by the SAMLARC Board of Directors. The Community Property areas designated are set forth below.
- 2. No banner may exceed 48” x 96” (4x8 feet).
- 3. Commercial advertising for goods and services is not permitted.
- 4. Banners shall pertain to an upcoming community event only that is open to the general public and is not political or religious in nature.
- 5. A maximum of four (4) banners may be issued per applicant in one calendar year.
- 6. Banners will be permitted to be on display for a maximum period of fifteen (15) days prior to the date of the event.

7. Banners must be removed by applicant immediately following the event.
8. Banners must be freestanding mounted on hardware and may not exceed five (5) feet in height.
9. Each Banner Permit Application is limited to one banner. Use multiple applications for multiple banners.
10. SAMLARC will not be liable for damaged, lost or stolen banners due to weather, irrigation damage, vandalism, etc.
11. Applicant shall be responsible for the installation and removal of banner.
12. SAMLARC will approve all language on all banners and reserves the right to deny a banner request or remove banner that does not comply with the policies.
13. Banners will be approved for only one time events and excludes ongoing programs.
14. Each designated location shall not exceed a total of one (1) posted banner at any time.
15. All Banner requests will be considered on a first come, first served basis and applications will be accepted up six (6) months in advance.
16. SAMLARC Maintained Property Designated Banner Locations:
  - a. Santa Margarita Parkway at Melinda – two (2) corners in turf areas only.
  - b. Santa Margarita Parkway at Las Flores – two (2) corners in the turf area only.
  - c. Santa Margarita Parkway at Lakeshore near Mercado.
  - d. Antonio adjacent to Canada Vista Park.
17. Banners located at Sports Fields are subject to the current Sports Field Banner Policy.