



Date

Street Address

FENCE, GATE & WALL CHECKLIST

Type: (Check Box Below that is Most Like Your “Proposed” Installation)

☐ Retaining Wall ☐ Block Wall ☐ Simple Board Fence ☐ Privacy Screen Fence ☐ _____

Finish: ☐ Paint Color _____ ☐ Stain Color _____ ☐ Match Existing Exterior Trim or Stucco

Material: ☐ Wood ☐ Vinyl with Grain ☐ Iron/Steel ☐ Block ☐ Stucco Finish ☐ Stone

NOTE: Fences comprised of *more than one (1) material* must complement each other and harmonize with the Dwelling and the surrounding neighborhood.

Height: ☐ 3ft ☐ 4ft ☐ 5ft ☐ 6ft ☐ Other: _____

Framing: The *structural framing and/or unfinished side* of a fence will not be exposed to any street, sidewalk, Community Property, or neighboring Lot.

Site Plan to Include:

- ☐ Spacing Measurements of the Fence Posts: ☐ 6ft Minimum Apart ☐ 8ft Maximum Apart
- ☐ Setting the Fence Posts: Total post length buried in the ground: _____
- ☐ Packing Material for Posts: ☐ Dirt ☐ Concrete
- ☐ Property Lines of Lot and All Adjacent Lots and/or Common Areas; to include adjacent addresses or descriptions.
- ☐ Setbacks showing no concrete or backfill dirt against any existing fences and/or walls.
- ☐ Existing and proposed drainage locations, patterns and curb coring.
- ☐ Enclose color photos of all four (4) sides of the home showing “existing” fence, gate and walls.
- ☐ Enclose color photo examples, color manufacturer’s brochure or color Internet copies of proposed fence, gate and wall.

TIPS:

Know exactly where your property line is located. If you are uncertain about the location of the line, check into it or work out an agreement on the fence location with your neighbor.

Check any local ordinances applying to fences before beginning construction. **Call the City of Rancho Santa Margarita Building Department (949) 635-1800 x6101 to be sure you abide by city codes.**

Try to keep the bottom rail of any fence at least 2" above the ground. This helps eliminate the problem of decay and makes it easier to trim grass around the base of the fence.