

## HOW DO I

## Get My Gate Access Card

**Step 1:** Download the Gate Access Application Form and Tenant Authorization (renters only) from SAMLARC.org or obtain copies from the Beach Club Office.

**Step 2:** What to bring?

<u>For Homeowners</u> - A printed copy of one of the following items; A Grant Deed or Official Closing Escrow Statement.

<u>For Tenants</u> - A completed copy of the Tenant Authorization by your landlord. A copy of the Lease Agreement for the property.

<u>For Apartment Residents</u> - You must obtain your access card from your apartment management.

## Photo ID

Government issued photo ID.

**Step 3:** Go to the Beach Club offices during business hours open daily (except major holidays) from 9:00 a.m. to 5:00 p.m. To enter the office go to the gate for Lagoon access and a staff member will assist you.

ADDRESS: 21472 Avenida de los Fundadores, Rancho Santa Margarita PHONE: (949) 858-1390

**Please Note:** A \$50 replacement fee will assessed for each lost card. Residents will receive TWO (2) cards per household. Card holders must be over 18 years of age.