



## **SAMLARC Little Library Program**

### Overview

Reading not only nurtures the imagination, but develops cognitive skills, a curiosity for the world, and empathy: key components of community-building. One of SAMLARC's goals is to continuously build a sense of unity through social, recreational and community programs. Creating a SAMLARC book exchange through the Little Library program will not only increase access to books, but also inspire a love for reading and spark creativity in our neighborhoods.

SAMLARC's Little Library program consists of free-standing, outdoor units constructed to house books for residents' use throughout the SAMLARC community. These libraries operate through a "take a book, share a book" understanding; the initial constructors of a Little Library will stock the Library with books, and the SAMLARC community is free to take and bring books as they please.

Thank you for helping us foster a love for reading throughout our community!

### Building a SAMLARC Little Library

- Complete application packet and submit to Cary Haine at the SAMLARC Business Office.
- Application will be reviewed by the Landscape and Facilities Enhancement Committee. The Committee meets on the third Tuesday of each month. Any suggested changes will be conveyed to applicant for incorporation into plans.
- Construct Little Library.
- Deliver completed Little Library to SAMLARC Business Office for quality inspection.
- SAMLARC Staff and/or vendors can install the Library onsite or work in coordination with the applicant for a means and methods for installation.

Please contact Cary Haine, Capital & Reserve Project Manager, to submit your application packet. Cary can be reached at 949-709-0018 or [cary.haine@fsresidential.com](mailto:cary.haine@fsresidential.com)



## **SAMLARC Little Library Program**

### **Materials List**

The applicant shall furnish all equipment, labor and materials to complete construction of the Little Library according to all codes, ordinances, local governing agency requirements, and this Scope of Work, to the satisfaction of the Association. Final design components, aesthetic additions/modifications, and location for the installation must be approved by the SAMLARC Landscape and Facilities Enhancement Committee.

1. Purchase one (1) 4" x 4 post.
2. Purchase cylinder concrete footing.
3. Purchase plywood as required.
4. Purchase wood trim and wood accessories as required.
5. Purchase roofing shingles.
6. Purchase Plexiglas to be installed in opening. Product specifications to be submitted to SAMLARC for the type of Plexiglas/glass.
7. Purchase sealant. Product specifications to be submitted to SAMLARC for review and approval.
8. Purchase primer and paint. Primer to be ULTRA-GRIP, Dunn Edwards. Paint of post to be Dunn Edwards, **313 SAMLARC Dark Bronze**, Evershield, Flat finish. This color of paint can only be purchased at the [Rancho Santa Margarita Dunn Edwards Store](#).
9. Purchase all required hardware and tools. ASTM standards apply.
10. All final workmanship to be inspected for quality by a SAMLARC representative.
11. Fill the Library with an initial selection of books, as required.
12. Submit the below specifications, along with design changes or additions noted on the form.
13. Submit a preferred location within the SAMLARC community using the provided Location Map, or submit an alternative location within the SAMLARC community for review. All libraries must be on SAMLARC property.
14. SAMLARC has a model of the Little Library available for an applicant's viewing.

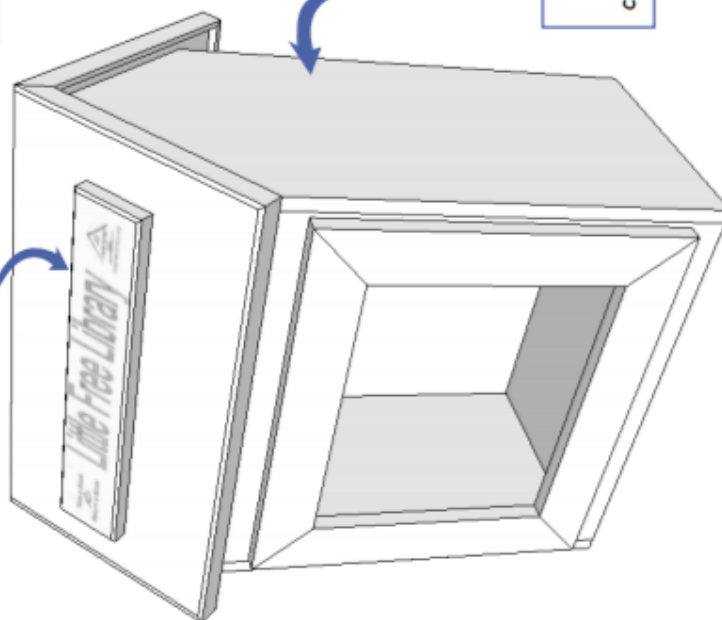


**SAMLARC Little Library Program**  
Applicant Information

Name	
Address	
Phone	
Email	
Names of other participants (if applicable)	
Plan Submittal Date	
Completion Date	
Installation Date	

Be sure to leave room for your official Little Free Library sign. It identifies this structure with the registry number, lets people know you are part of an international movement, and tells patrons what to do: Take a book. Return a book.

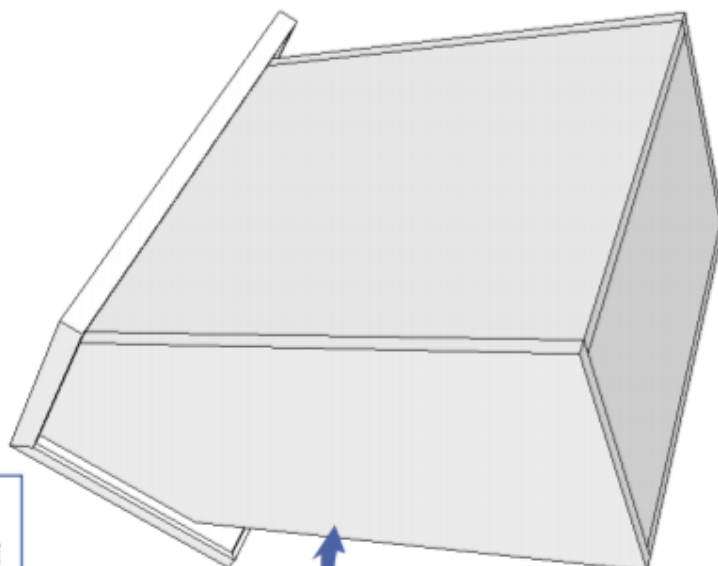
LFL signs will be sent once your library is registered.



**Perspective View - Front**  
Not to scale  
A 02

The apex of the roof will stay dry if you cover it with a piece of sheet metal.

Want a window or some artwork here? Be creative or keep it simple.

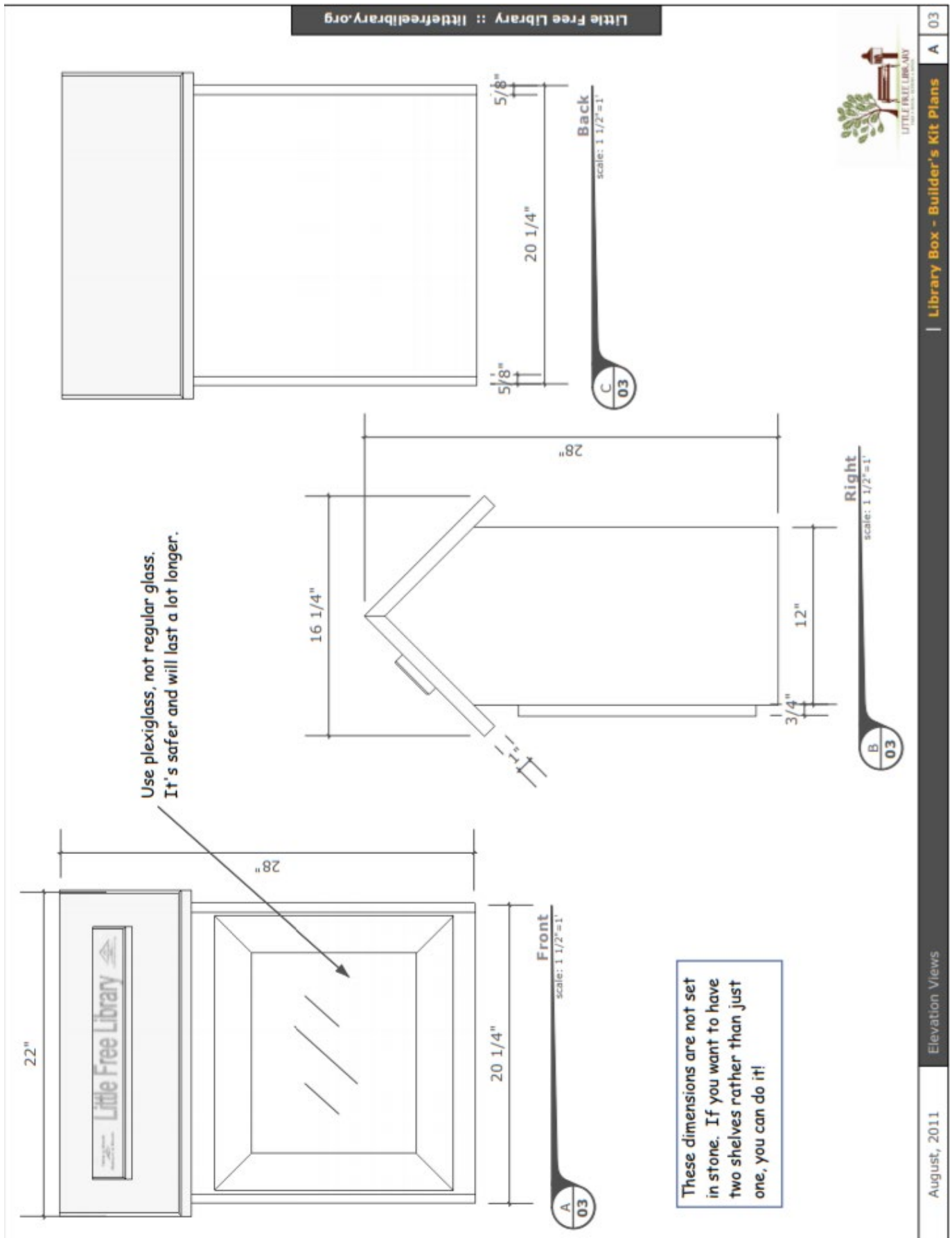


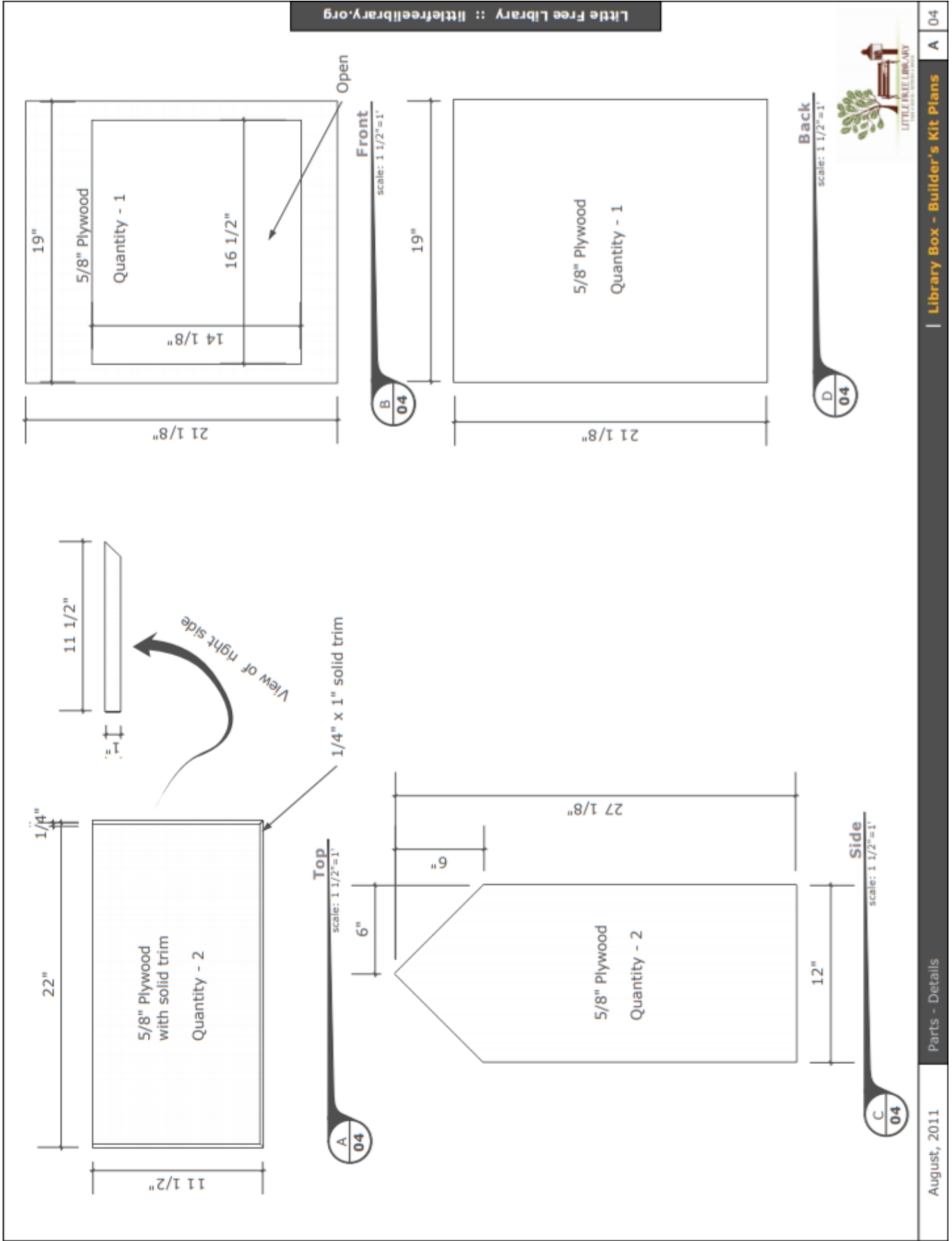
**Perspective View - Back**  
Not to scale  
B 02

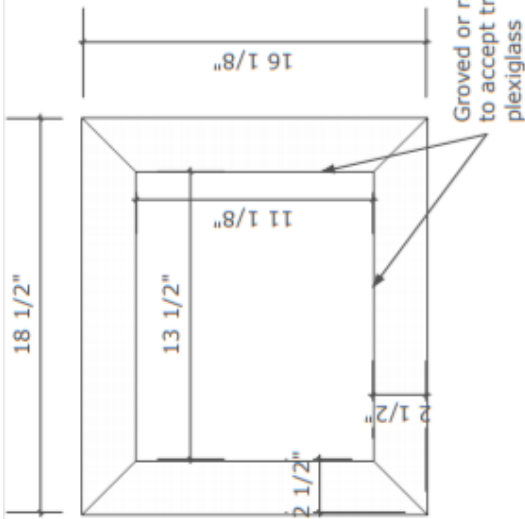
Keep in mind that rain and snow have a way of finding their way inside unless you have a substantial overhang here, tight seals in all joints, no holes in the roof and no holes that would let even a drop fall on the books. Double walls can make a big difference!

Little Free Library :: littelfreeibrary.org









**Door**  
scale: 1 1/2"=1'

**A**  
05



**Bottom**  
scale: 1 1/2"=1'

**B**  
05

For technical assistance and tips, see the Neighborhood Library Builders Guild group on Facebook.  
[www.facebook.com/pages/Neighborhood-Library-Builders-Guild](http://www.facebook.com/pages/Neighborhood-Library-Builders-Guild)

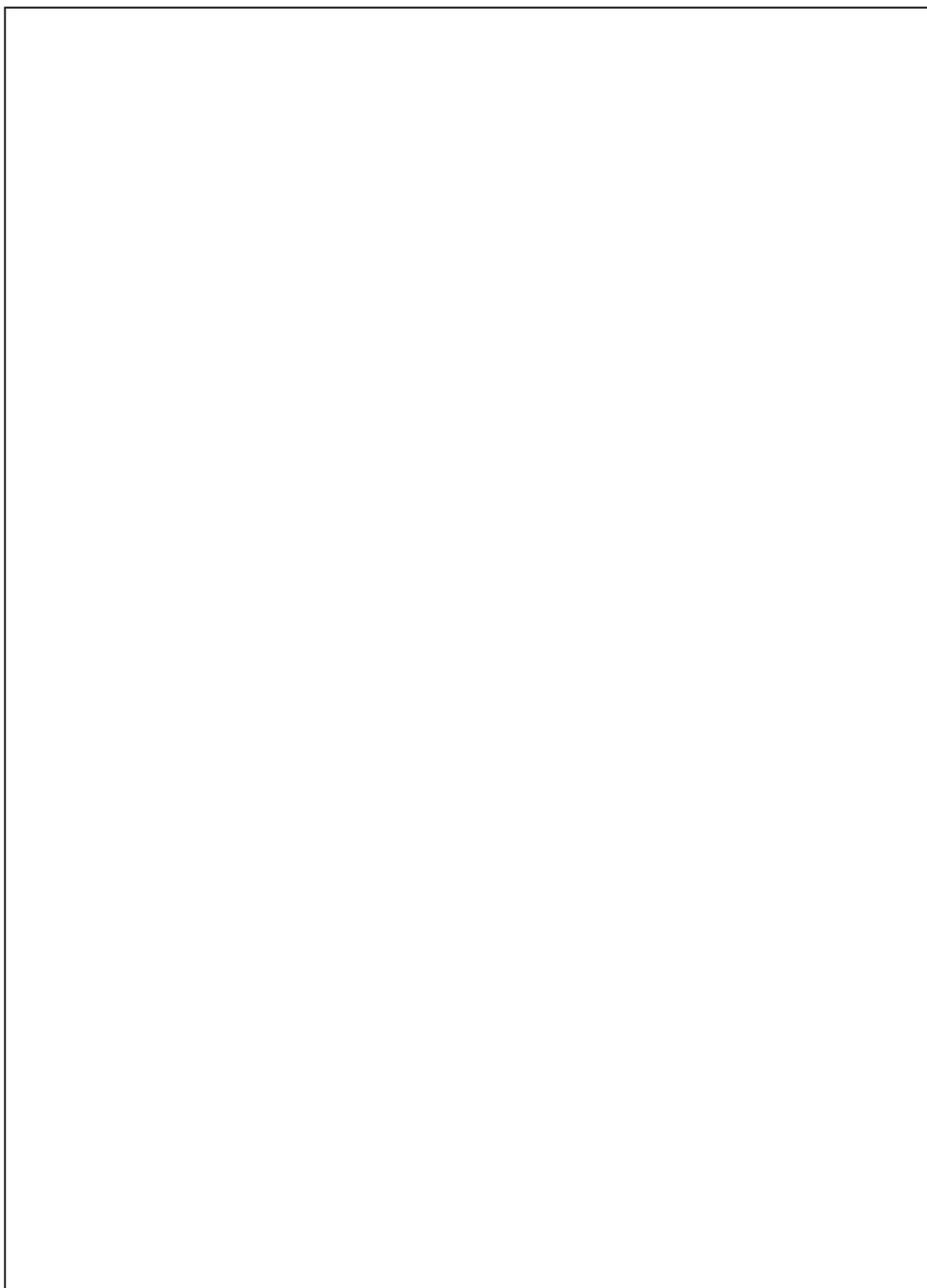




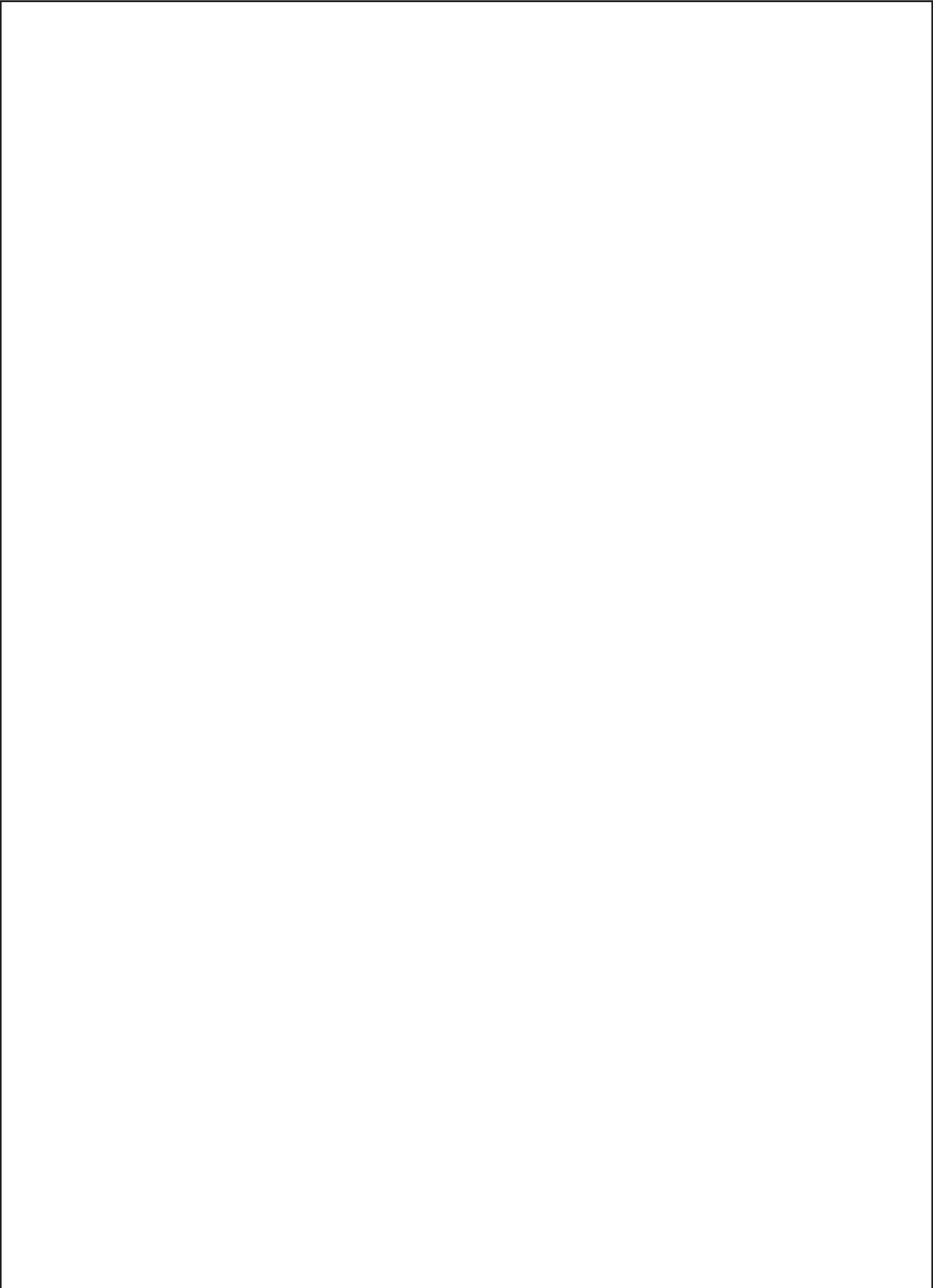
## SAMLARC Little Free Library Design Submission

Please complete and return to  
Cary Haine  
SAMLARC Business Office  
Designs are 1/3 scale.

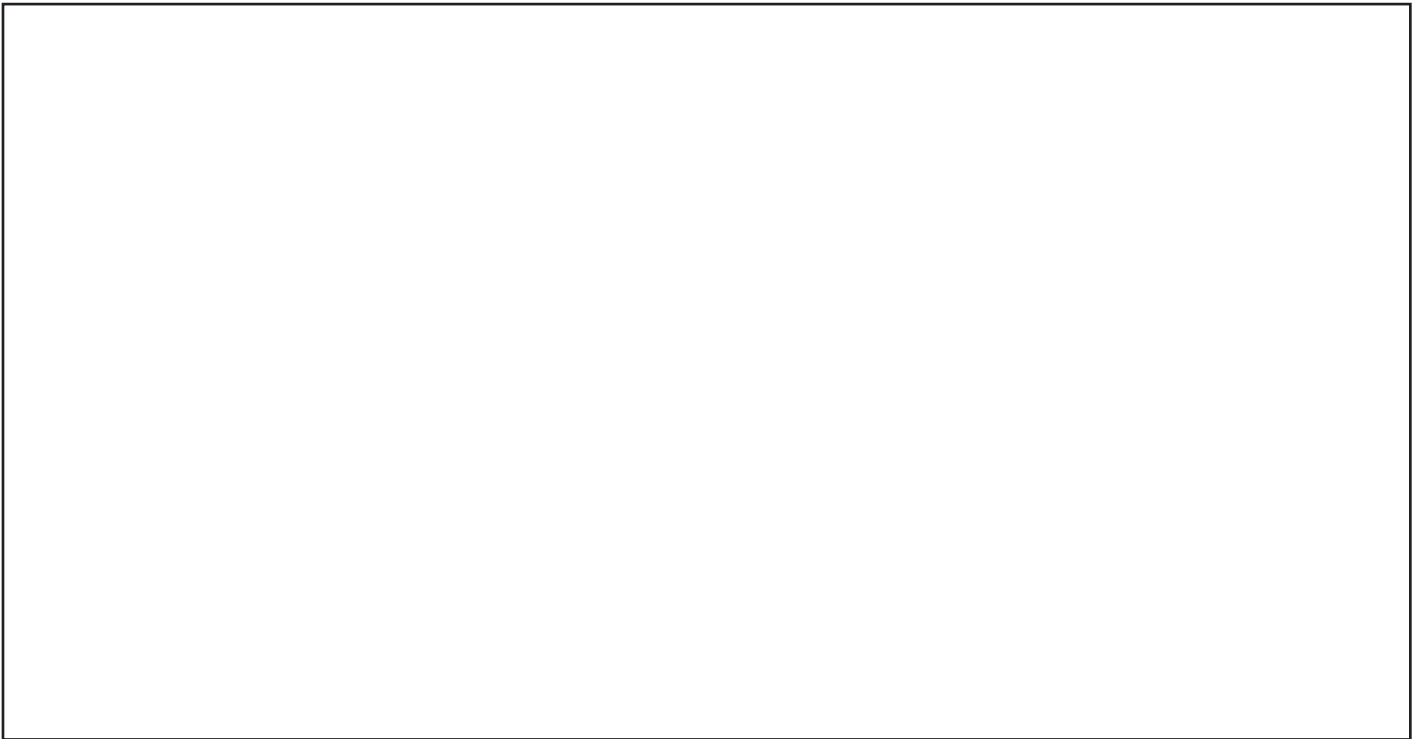
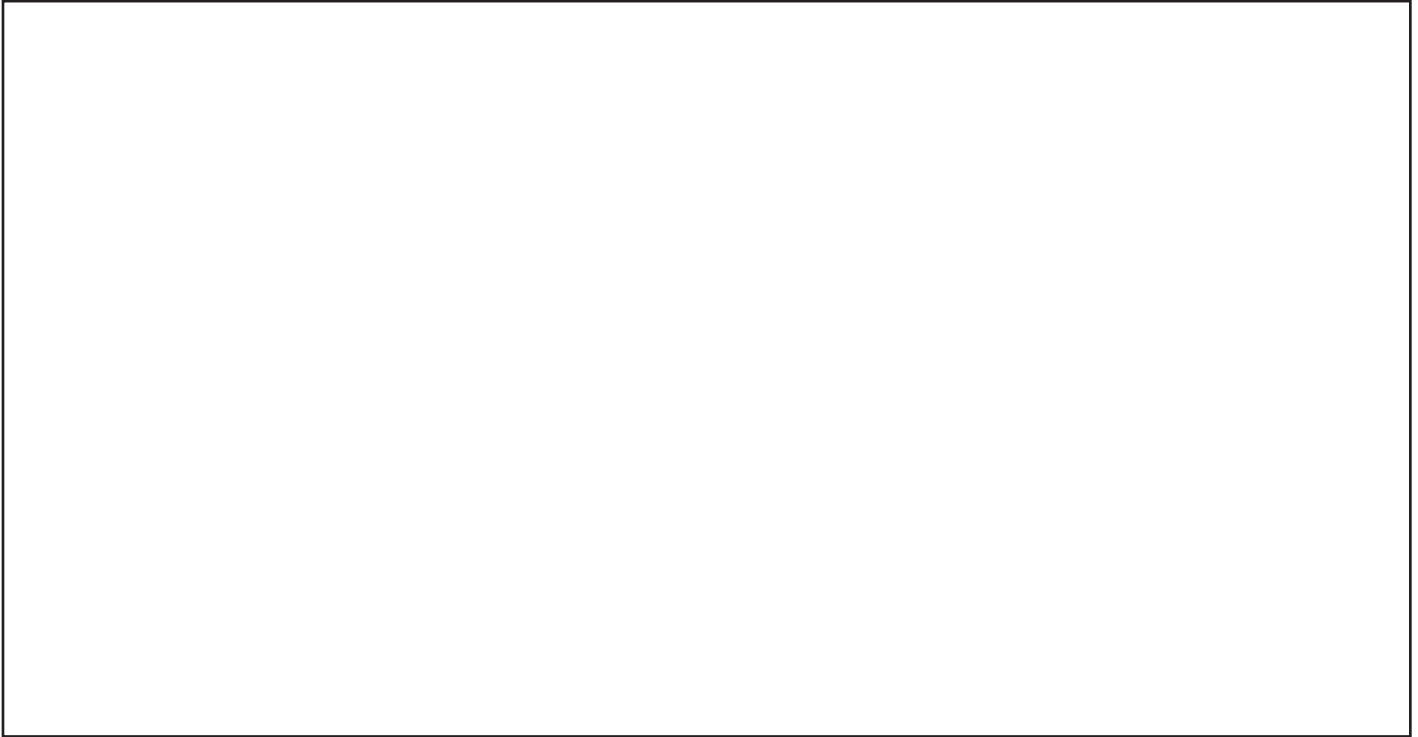
Front



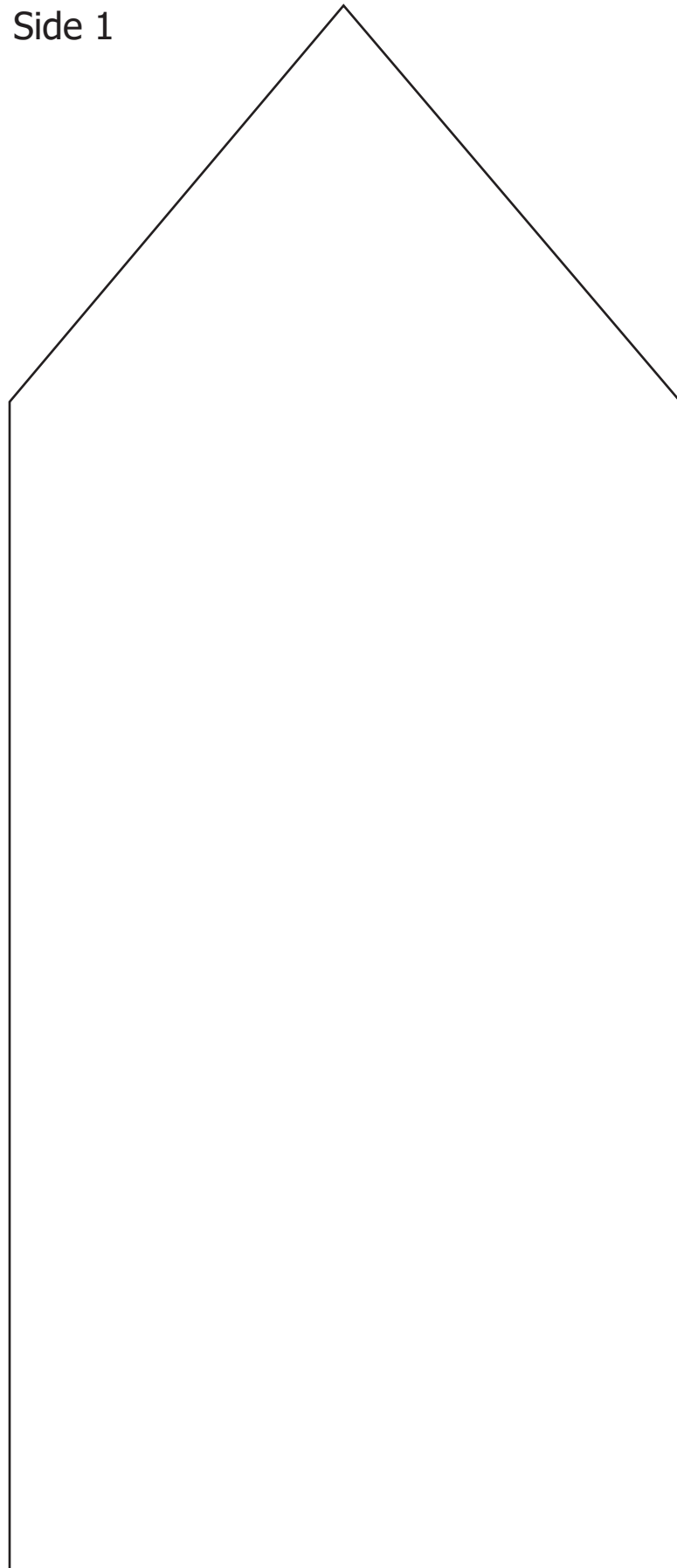
Back



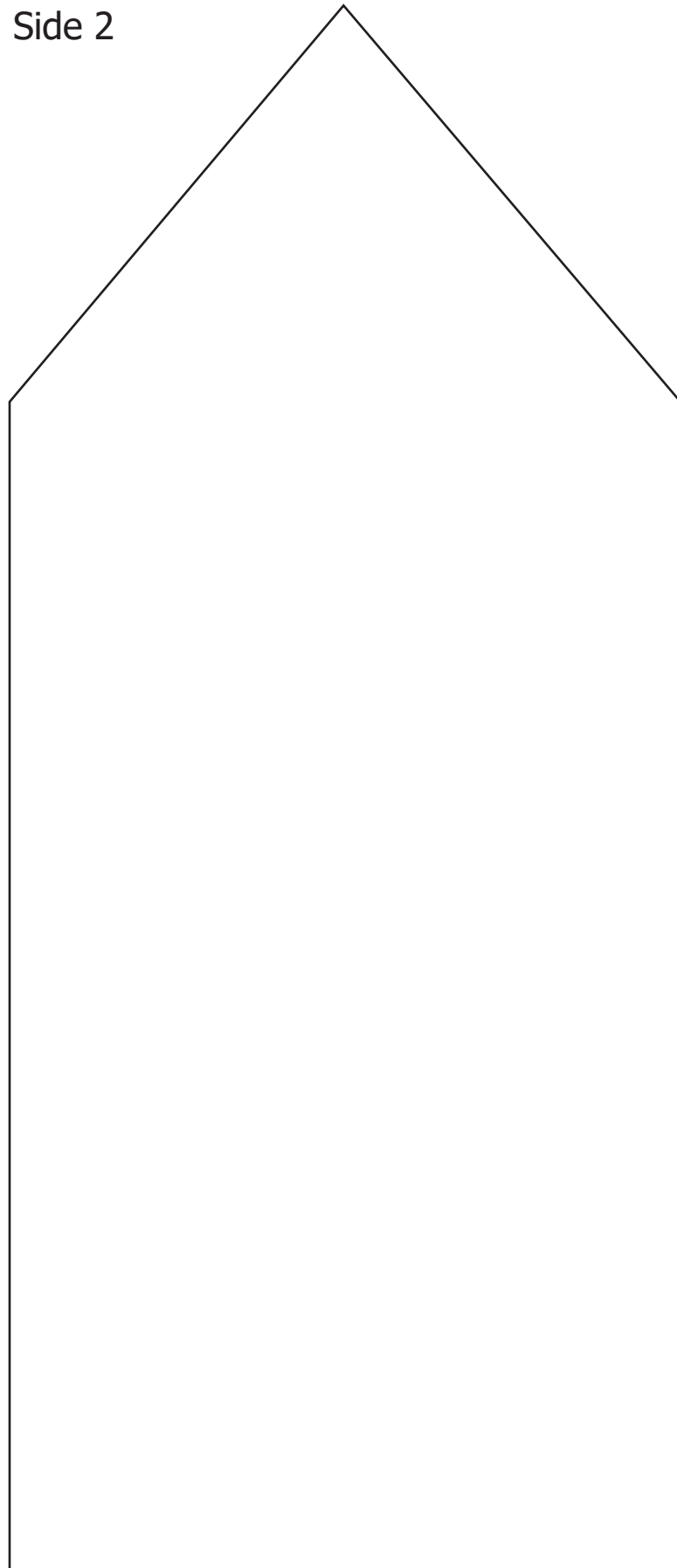
Roof



Side 1



Side 2





## Waiver of Liability SAMLARC Little Free Library Program

This document is a release and waiver of liability and assumption of risk agreement for one adult participant in the SAMLARC Little Free Library Program, facilitated through the SAMLARC Business Office at 22342 Avenida Empresa Suite 102A Rancho Santa Margarita, California 92688.

PARTICIPATION IN THE SAMLARC Little Free Library Program IS LIMITED TO SAMLARC MEMBERS AND THEIR GUESTS.

Participant's Name (Last) \_\_\_\_\_ (First) \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Emergency Contact: ( \_\_\_\_\_ ) \_\_\_\_\_ SAMLARC RESIDENT Yes \_\_\_\_\_ No \_\_\_\_\_

In consideration for being permitted to enter for the purpose of participating in the **SAMLARC Little Free Library Program**, the undersigned, for himself or herself and any personal representatives, heirs, and next of kin, hereby acknowledges that my entry into the **SAMLARC Business Office** constitutes my acknowledgement that such premises and I have inspected and carefully considered such premises and all facilities and equipment thereon, and that the undersigned finds and accepts same as being safe and reasonably suited for the purposes of the **SAMLARC Little Free Library Program**.

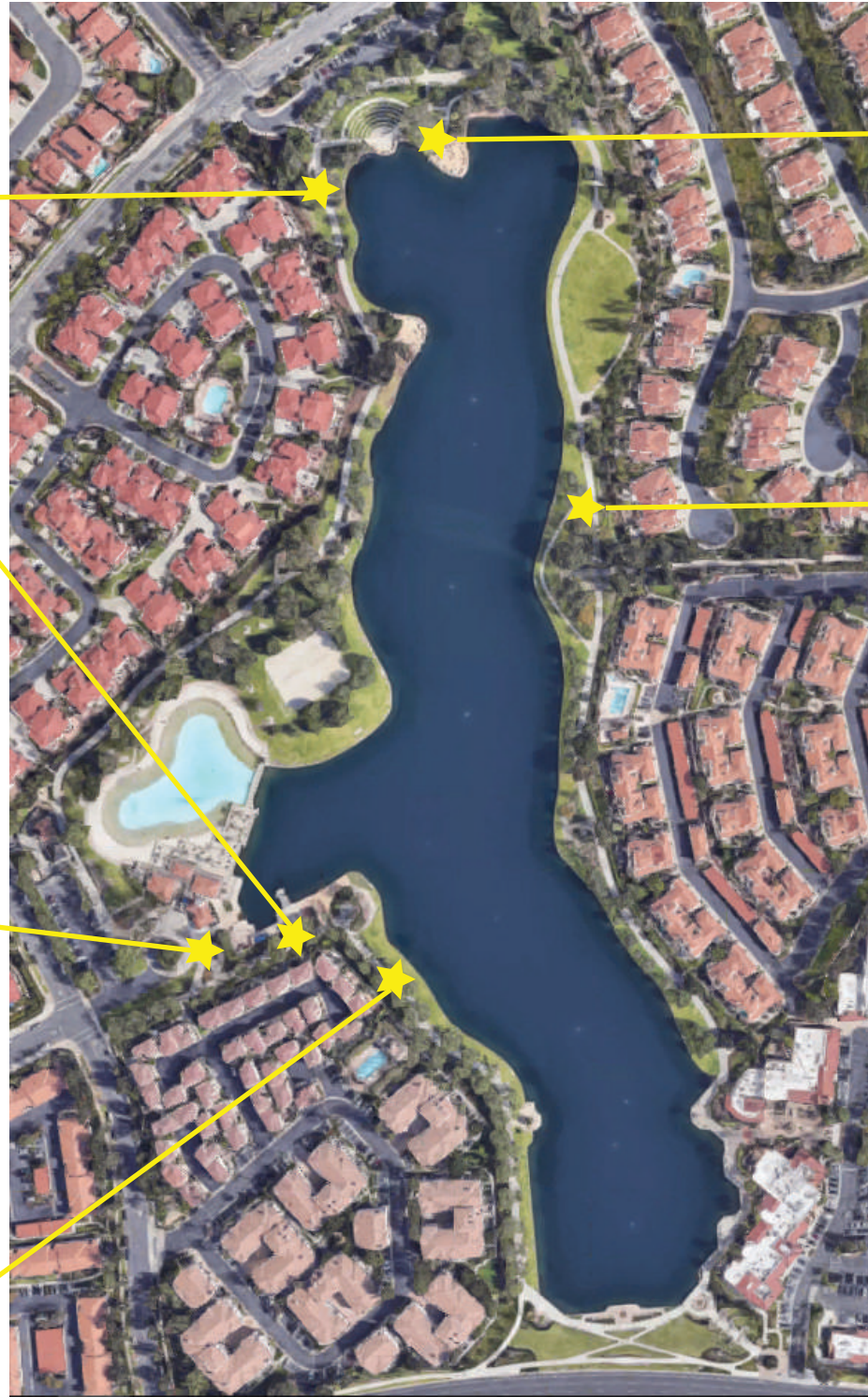
IN FURTHER CONSIDERATION FOR BEING PERMITTED TO PARTICIPATE IN THE **SAMLARC Little Free Library Program**, THE UNDERSIGNED HEREBY AGREES TO THE FOLLOWING:

1. I fully understand that my participation **SAMLARC Little Free Library Program** exposes me to the risk of property damage, injury or death. I hereby voluntarily assume any such risks and I HEREBY RELEASE, DISCHARGE AND CONVEYANT NOT TO SUE SAMLARC OR FIRSTSERVICE RESIDENTIAL, its directors, officers, employees, and agents (hereinafter referred to as "releasees") from all liability to the undersigned, his or her personal representatives, assigns, heirs, and next of kin for any loss or damage, and any claim or demands therefore on account of property damage, personal injury or death of the undersigned, whether caused by the negligence of the releasees or otherwise while the undersigned is in, upon, about, arriving at or departing from the premises, or any facilities or equipment therein, in order to participate, or while participating in, this SAMLARC-sponsored program. By this agreement, it is my intention to relieve the releasees of any duty to me without limitation, and I assume the entire risk of damage, injury or death, which might occur during or as a result of my participation in this program.
2. I agree that I shall adhere to the rules for use of the facilities and/or equipment. I HEREBY ASSUME FULL RESPONSIBILITY FOR AND RISK OF PROPERTY DAMAGE, BODILY INJURY OR DEATH due to my failure to follow the rules of use while in, about or upon the premises of **SAMLARC Business Office**.
3. THE UNDERSIGNED HEREBY GIVES PERMISSION TO BE PHOTOGRAPHED as a participant of the **SAMLARC Little Free Library Program** for publicity uses including but not limited to newsletters, websites, newspapers, and any and all SAMLARC promotional materials. The undersigned further agrees that he or she will not receive any compensation for such use of his or her likeness, name, quotations and/or photographs.

THE UNDERSIGNED HAS READ AND VOLUNTARILY SIGNS THIS RELEASE AND WAIVER OF LIABILITY AND ASSUMPTION OF RISK, and further agrees that no oral representations, statements, or inducement apart from the foregoing written agreement have been made.

\_\_\_\_\_  
Signature of Adult Participant

\_\_\_\_\_  
Date



## Lakeshore Park and Amphitheater

★ Location of Little Free Library



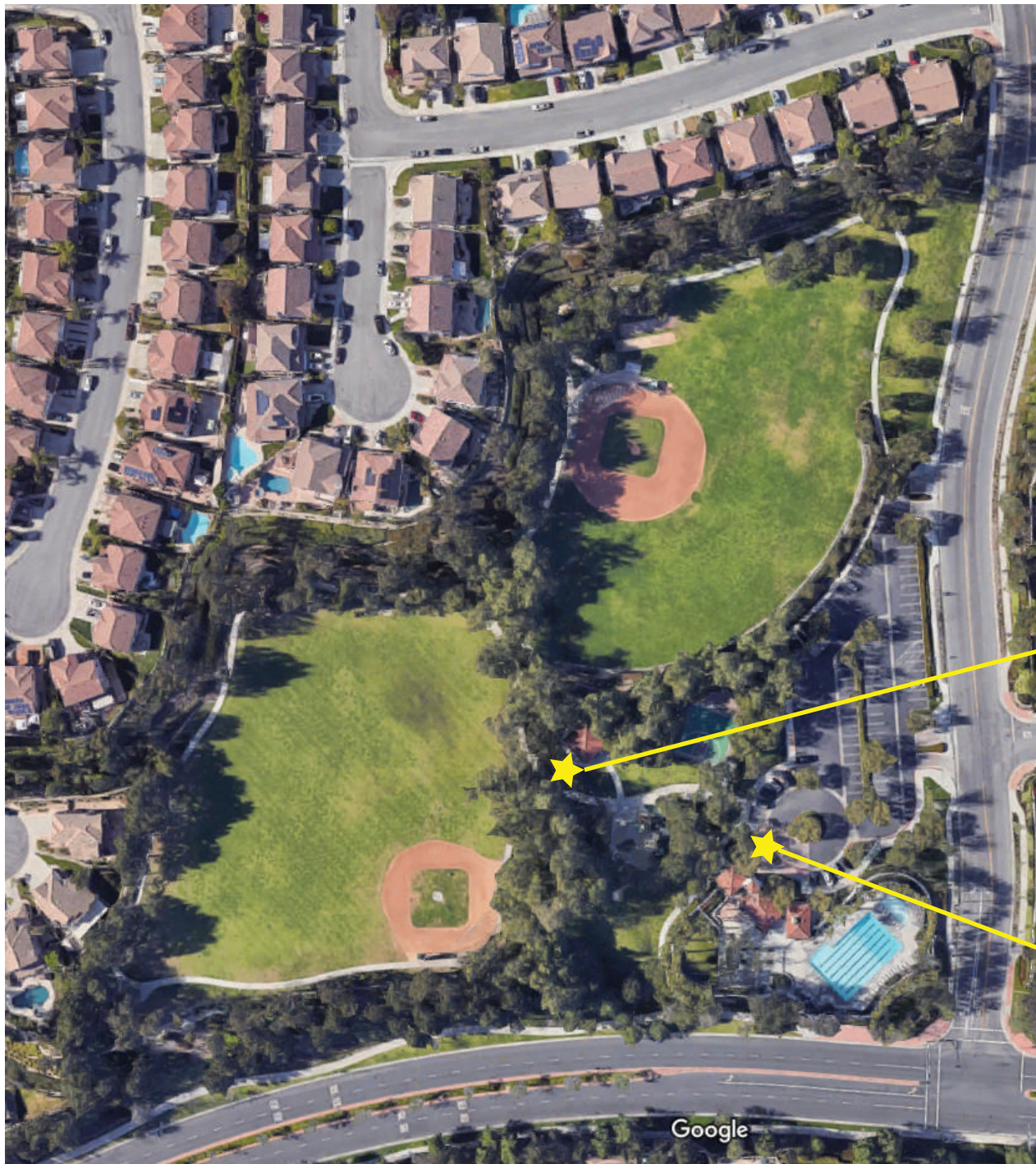
## Central Park

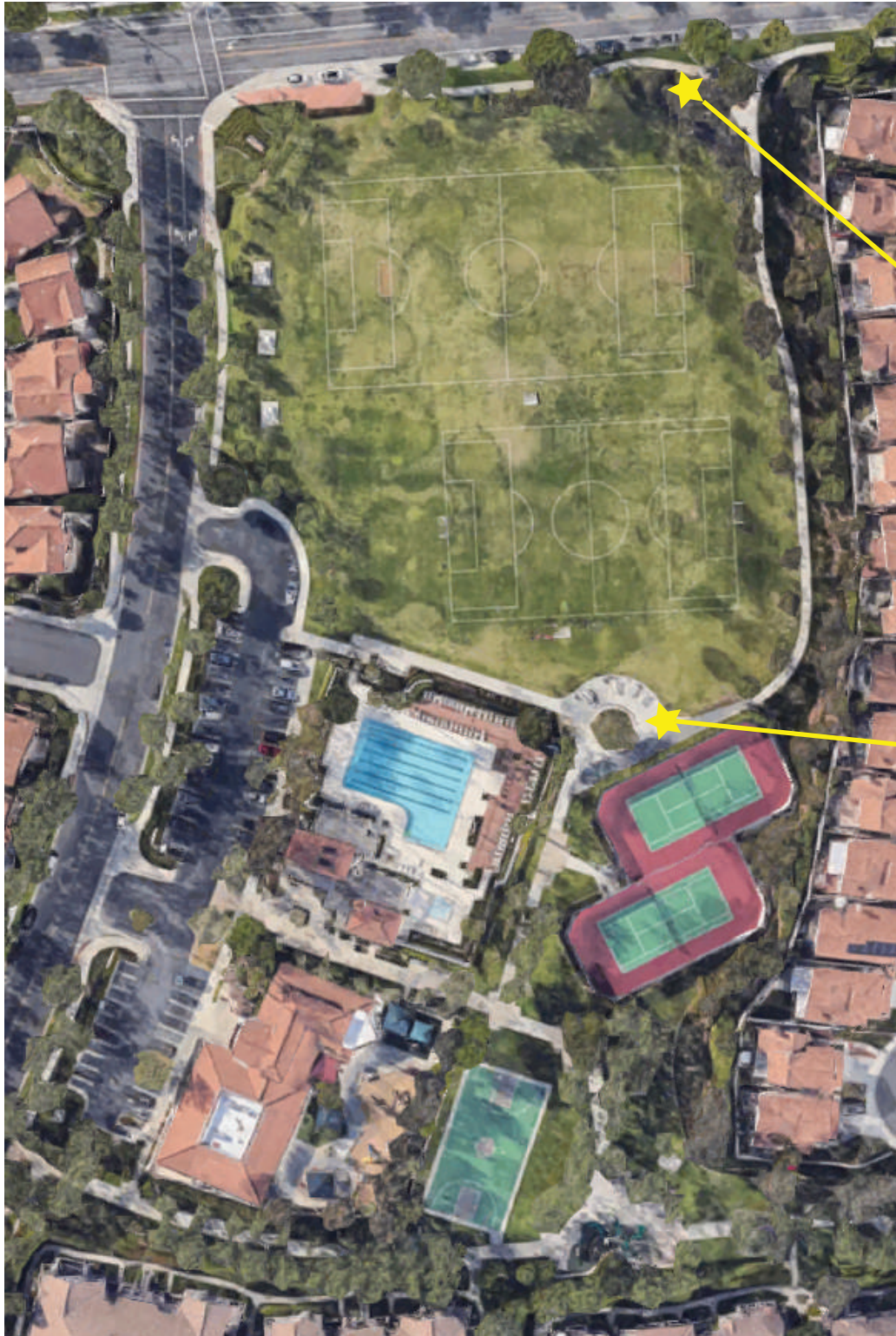
★ Location of Little Free Library



## Solana Park

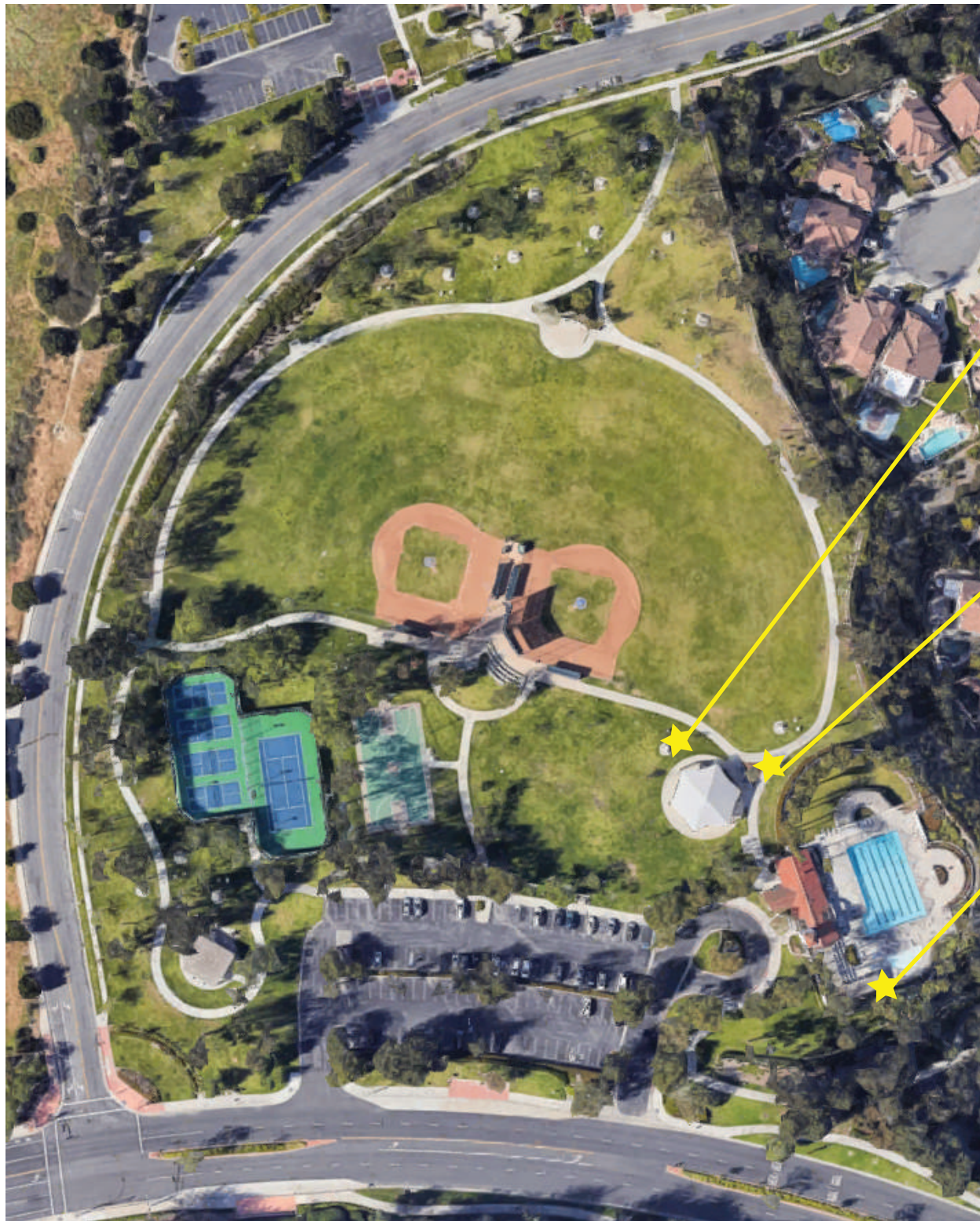
★ Location of Little Free Library





Monte Vista Park

★ Location of Little Free Library



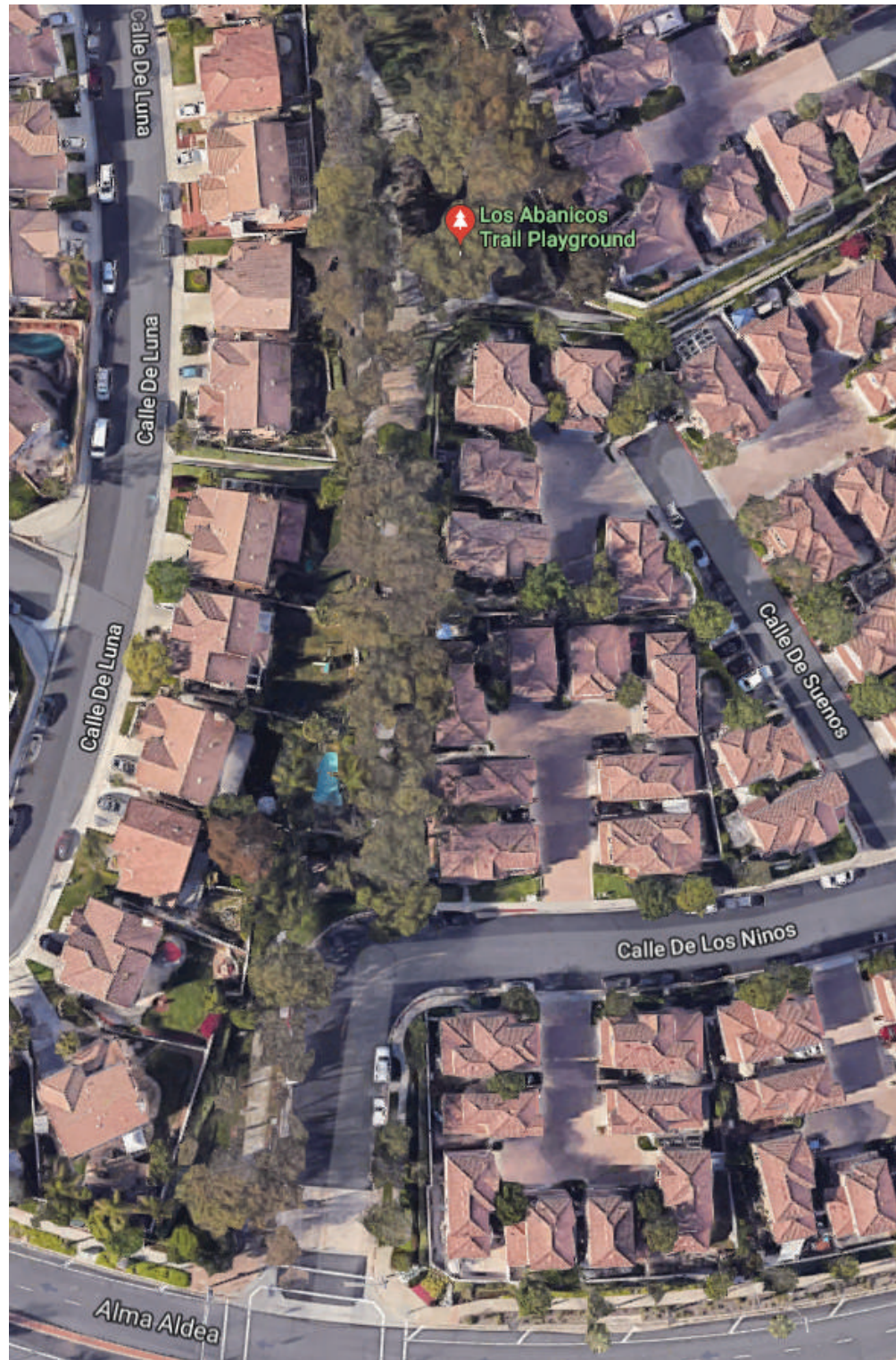
Altisima Park

★ Location of Little Free Library



Arroyo Vista Park

★ Location of Little Free Library



## Los Abanicos Trail

★ Location of Little Free Library